



Agenda

Meeting: **Folkestone and Hythe Joint Transportation Board**
Date: **23 November 2020**
Time: **6.00 pm**
Place: **Remote meeting**

To: **The members of the Folkestone & Hythe Joint Transportation Board**

The Board will consider the matters listed below at the date and time shown above. The meeting is open to the press and public and will be streamed live at bit.ly/YouTubeMeetings.

Members of the Board who wish to have information on any matter arising on the Agenda which is not fully covered in these papers are requested to give notice prior to the meeting to the Chairman or appropriate officer.

1. **Apologies for absence**
2. **Declarations of interest (Pages 3 - 4)**

Members of the Board should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

3. **Minutes (Pages 5 - 8)**

To consider and approve the minutes of the meeting held on 21 September 2020.

4. **Overview of the Public Spaces Protection Order - Measure 7 (Unauthorised Camping) (Pages 9 - 22)**

At the last JTB held on 21 September 2020 members requested information around the benefits of a PSPO over a Traffic Regulation Order (TRO). Briefing Note JTB/20/05 provides members with information of the PSPO in regards to what can be enforced and the areas.

Queries about the agenda? Need a different format?

Contact Kate Clark – Tel: 01303 853267
Email: committee@folkestone-hythe.gov.uk or download from our website
www.folkestone-hythe.gov.uk

5. **Highway Forward Works Programme - 2020/21 onwards (Pages 23 - 36)**

Report JTB/20/03 updates members on the identified schemes approved for construction.

6. **Local Winter Service Plan 2020/21 (Pages 37 - 38)**

Report JTB/20/04 outlines the arrangements that have been made between Kent County Council and Folkestone & Hythe District Council to provide a local winter service in the event of an operational snow alert in the borough/district.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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Minutes

Folkestone and Hythe Joint Transportation Board

Held at:	Remote meeting
Date	Monday, 21 September 2020
Present	Councillors Mrs Ann Berry, Miss Susan Carey, Peter Gane, David Godfrey (Chairman), Tony Hills (Vice-Chairman), Frank Hobbs, Rory Love, David Monk, Terence Mullard, Dick Pascoe, Martin Whybrow and John Wing
Apologies for Absence	None.
Officers Present:	James Bowen (KCC) (Interim Folkestone and Hythe District Manager), Kate Clark (Case Officer - Committee Services), Fred Miller (Transportation Lead Specialist), Pauline Harmer (District Manager - Folkestone & Hythe, KCC Highways), Paul Thompson (District Highways Engineer) and Jemma West (Committee Service Specialist)

1. **Appointment of Chairman**

The District Council Members of the Board appointed Councillor David Godfrey as Chairman of the Folkestone & Hythe Joint Transportation Board for 2020-21.

2. **Appointment of Vice-Chairman**

The Board noted that Kent County Council had appointed Mr Tony Hills as Vice-Chairman of the Folkestone & Hythe Joint Transportation Board for 2020-21.

3. **Declarations of interest**

There were no declarations at the meeting.

4. **Minutes**

The minutes of the meeting held on 17 February 2020 were approved and signed by the Chairman subject to the following amendment:

Minute Number 13 refers to Cherry Garden Lane. This should be amended to read Cherry Garden Avenue.

With regard to Minute No 13, a Member queried why the TRO planned at Prospect Road in Hythe had not been added to the Highways work programme. The work programme should be a definitive list. The Interim Highway Manager (East Kent) confirmed that she would raise this with all other Highways Managers, and remind them to ensure that the work programme should show all works.

5. **Proposed Parking Restrictions - September 2020**

Report JTB/20/01 by the Folkestone and Hythe District Council Highway Engineer was presented to members. The report outlined the areas where restrictions would help to improve the traffic flow, safety margins and resolve parking problems.

Members commented on various issues, including the following:

- The yellow lines going down Coast Drive (3.4) needed to be extended. The Transportation Specialist had advised that it was the aim to get this in before Christmas.
- Motorhome Overnight ban (4) – is there a sunset clause when introducing further traffic bans? Although sensible in the areas suggested, could it be reviewed after a year or 18 months? This had happened previously in Radnor Cliff Crescent, and a resident who owned his own motorhome, was prohibited from parking it near his home. Could a PSPO be used to cover this issue? The Transportation Lead Specialist advised that a PSPO could be used to enforce caravan parking, instead of a ban. It was agreed that a meeting be set up with the CSU to look at both options, and report back to the JTB.
- With regard to Tudor Road (3.1), the double lines would be welcomed, but could they be longer? The Transportation Specialist advised that this had not yet gone to consultation as yet, but there was scope for this to be tweaked. He would do a site visit and take measurements.
- With regard to Canterbury Road (3.4), it was a surprise the double yellow lines did not go nearer to the post office store. Parking on that stretch had been dire for a number of years. There was already an existing single yellow line, which was not respected. Could the officers confirm how often enforcement visits were carried out? The Transportation Specialist advised that a number of site visits had been undertaken, and that was what had been requested, but he was happy to discuss this further with the proposers. In terms of enforcement, this had been raised by KCC and the parish council. Enforcement was carried out, as it was anywhere else within rural areas.
- There was regularly a van parked on the junction with Crete Road West and Canterbury Road, which was being used as a motorhome, which someone was clearly living in. Was this permitted? The Transportation Specialist advised that he would discuss this issue with the CSU.

RESOLVED:

That report JTB/20/01 be received and noted.

6. Highway Forward Works Programme - 2020/21

Report JTB/20/02 updated members on the identified schemes approved for construction.

The Interim Folkestone and Hythe District Manager (KCC) advised on an amendment, at Appendix E (developer funded schemes), with regard to Jointon Road, Folkestone, the commencement date should be November 2019, not 2020.

The following points were discussed:

- Appendix A - Risborough Way and Risborough Lane resurfacing. Could this work be done at a different time to the work at Tesco, to avoid major congestion?
- Appendix D – Shorncliffe Road junction with Audley Road, Folkestone. Was this part of the original scheme? Could the JTB see a plan showing the proposals?
- Appendix E – Cheriton High Street/Cheriton Approach. Was this on schedule, and was Phase II the final phase? The Interim Highway Manager for East Kent stated that she would seek clarity on this and report back to the JTB.
- Appendix A – Cherry Garden Avenue – the paving was undulating here, and dangerous. It should never have been signed off.
- Appendix B – Dungeness Road – the vegetation was growing in the dips, preventing the water from draining away. This was very dangerous and should be looked at urgently.
- Appendix A - A20 Ashford Road, this extended to Sellindge, Lympne, Stanford and Saltwood, rather than Hythe.
- Appendix A - Staple Lane Postling – The Micro Surfacing done was working really well. The hot weather had been a concern but had made no difference.
- Appendix I – both schemes. Thanks to Damien Cock for his help with these two schemes, which were welcomed by residents.
- Appendix F – Had requested for pathway in Park Farm Road to be investigated, opposite the fire station. The path was being disturbed by tree roots. Could this be looked at urgently?
- Appendix C – request addition - replacement of street light at the bend at Coast Drive (outside Demetrios restaurant), which had disappeared.
- Appendix F – request addition - Martello Lakes, cycle path - lots of grass, weed and undergrowth growing in gutter which needed to be looked at.

The Interim Folkestone and Hythe Manager advised that he would report these issues back to KCC.

The JTB indicated their thanks to the Highways staff, and district Council Officers for their efforts during particularly trying circumstances.

RESOLVED:

That Report JTB/20/02 be received and noted.

This Briefing Note will be made public on 13 November 2020



BRIEFING NOTE: **JTB/20/05**

To: Joint Transformation Board
Date: 23 November 2020
Responsible Officer: Jess Harman – Community Safety Specialist

SUBJECT: PUBLIC SPACES PROTECTION ORDER (PSPO)

SUMMARY: Overview of the Public Spaces Protection Order – Measure 7

At the last JTB held on 21 September 2020 members requested information around the benefits of a PSPO over a Traffic Regulation Order (TRO). (See Appendix 1 PSPOs vs TROs).

This briefing note provides members with information of the PSPO in regards to what can be enforced and the areas.

1. The Public Spaces Protection Order

During 2018 -19 Folkestone & Hythe District Council undertook an extensive public consultation to renew its existing PSPO. Following public consultation the new PSPO was implemented in June 2019 and covers seven measures that address antisocial behaviour being experienced, covering bespoke areas of the District.

Under this Order, Kent Police and Folkestone & Hythe District Council are able to move on anyone who continues to act in an anti-social manner having been asked not to do so within the criteria of the Order.

Under the PSPO measure 7 is - Unauthorised camping

- No person shall position any vehicle, caravan, tent or other temporary structures that are designed or intended to provide shelter or accommodation for the purpose of overnight stay within the Restricted Area without prior express consent of the owner or person in lawful control of the land, proof of which shall lie with the person remaining in any such vehicle, caravan or other temporary structure.
- If instructed to do so by an Authorised Person a person with responsibility for or utilising any vehicle or temporary structure shall remove the same and / or any associated equipment, animals or paraphernalia from the Restricted Area without delay.

As an example a clear breach of measure 7 would be that a vehicle is positioned for the purpose of overnight stay and that they do not have the prior express consent of the owner or person in control such as FHDC, KCC or other land owners.

2. Enforcement

In terms of enforcement we have a number of options when we are able to request that a person leaves the area/moves on with immediate effect.

We are able to issue a warning which can be either immediately or within a certain period of time, depending on the situation and severity (see Appendix 2), or we can go straight to the issue of a, Fixed Penalty Notice (FPN).

FPNs are designed to give an offender the opportunity to discharge any liability to conviction for an offence - which means that by admitting the offence and paying the penalty notice, an offender can avoid being prosecuted further for the offence.

The FPN is fixed at £100. The offender should make the full payment of £100 within 14 days as failure to do so will result in their case being passed to the Legal Team for further action to be taken.

There is no formal appeal process for FPNs – if you disagree that you have committed an offence, you can decide not to pay the penalty notice and the matter will be dealt with at Court.

3. Areas covered by the PSPO

The PSPO applies to the restricted areas within the boundaries of the maps covering the district. Please note some measures are to specific areas which need to be referenced to the schedule in the final Order (see Appendix 3).
Schedule below –

Schedule 1

Map no	Area	Prohibited activities
1	Folkestone	1, 2, 3, 4, 5, 6, 7
2	Cheriton	1, 2, 3, 4, 7
3	Sandgate & Seabrook	1, 2, 3, 4, 7
4	Hawkinge	1, 2, 3, 7
5	Hythe - High Street/Oaklands	1, 2, 3, 4, 7
6	Littlestone & Greatstone	1, 2, 3, 7
7	St Marys Bay & Dymchurch	1, 2, 3
8	New Romney	1, 2, 3, 4, 7
9	Lydd	1, 2, 3, 7
10	All district Play Areas	7

11	All district Churchyards and cemeteries	7
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Other than St Mary's Bay, Dymchurch and Hythe, Measure 7 is across the majority of the district.

It is important to note that it would not be advisable to have a blanket district-wide PSPO on measure 7 as the Courts may consider it to be unfair and rule against it completely should any case be taken to Court and overturn the PSPO.

Legal advice was obtained from a Barrister, David Armstrong, who warned that listing specific areas or roads would be more advantageous to ensure the PSPO could not be challenged in Court, as it allowed for the right to travel.

The detailed maps can be found at the following link from our website - <https://www.folkestone-hythe.gov.uk/residents/community/community-safety/Summary-of-Public-Space-Protection-Order-2019---2021>

4. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this information should contact the following officer prior to the meeting.

Jess Harman
Community Safety Specialist
Telephone: 01303 853524
Email: jess.harman@folkestone-hythe.gov.uk

Appendices:

Appendix 1: PSPOs vs TROs
Appendix 2: PSPO Measure 7 warning letter
Appendix 3: PSPO Final Order 2019 – 2021

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Joint Transportation Board – Monday 23 November 2020

Motor Caravan Ban - PSPOs vs TROs

Public Space Protection Order (PSPO)	Traffic Regulation Order (TRO)
Designed to stop individuals or groups committing anti-social behaviour in a public space	Designed to regulate the behaviour of traffic or the parking of vehicles
Can be applied to wider areas and can only be introduced for a maximum of 3 years. Can be reviewed at any point and can be reviewed and extended.	Can be applied to one or more roads or car parks
Measure 7 deals with unauthorised camping	Restriction deals with caravans parked on the highway overnight
Other than St Mary's Bay, Dymchurch and Hythe, Measure 7 is across the majority of the district. (Not in these areas due to no complaints at the time of review and consultation).	Currently applies to specific areas such as The Leas, Wear Bay Road and West Parade, where concerns were raised by residents
Breach is a criminal offence	Decriminalised parking offence
Needs dedicated enforcement often outside usual patrol hours	Needs dedicated enforcement often outside usual parking patrols.
Depending on the situation and severity, a Fixed Penalty Notice (FPN) of £100 can be issued for breach	Penalty Charge Notice (PCN) of £70 can be issued for breach. This is reduced to £35 if paid within 14 days.
If fine is not paid, FPN is then obsolete and a prosecution for the original breach is required. Subject to, up to level three fine on prosecution (up to £1,000). FPNs cannot be appealed, however the matter could be decided by a Court. Representations can be made to the Council giving reasons why the driver disagrees with the offence committed.	Non-payment results in increased charge. PCN can be recovered by bailiffs.
Driver must be seen for FPN to be served	No need to speak to or see driver. PCN issued to the vehicle
There is a requirement for signage and comms in the areas of the PSPO which is in place (without covering the whole district in the signage). A PSPO has to be published on the Local Authority's website.	Signage prescribed by the DFT <u>must</u> be installed to enable enforcement

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Ref: WK/
Tel: 01303-853660
Email:
Date: 2020

NAME:
ADDRESS

Dear

***Public Spaces Protection Order (PSPO)
Warning under the Anti-social Behaviour,
Crime and Policing Act 2014***

This letter is given to you being the person in control of vehicle (registration number) / tent on land at [], on **/**/2020, being a Restricted Area as defined by the Folkestone & Hythe District Council Public Spaces Protection Order 2019 (“the Order”).

Measure 7 of the Order (**Unauthorised Camping**), creates an offence where a person positions any vehicle, caravan, tent or other temporary structures that are designed or intended to provide shelter or accommodation for the purpose of overnight stay within the Restricted Area without prior express consent of the owner or person in lawful control of the land, proof of which shall lie with the person remaining in any such vehicle, caravan or other temporary structure. **This measure applies to all land and highways, owned, under the control of, or operated by The District Council of Folkestone and Hythe and Kent County Council and any privately owned land forming part of the Restricted Area as defined by the Order.**

This letter is a formal warning from Folkestone and Hythe District Council that you may be committing an offence under section 67 of the Anti-social Behaviour, Crime and Policing Act 2014. The maximum penalty on conviction for an offence under this legislation is a fine not exceeding £1,000.

Please do not ignore this letter. You must take the appropriate steps to ensure that you are not in breach of the Order immediately. Should any further breaches be identified Folkestone and Hythe District Council may take formal enforcement action including a Fixed Penalty Notice in the sum of £100 or the commencement of criminal proceedings.

Follow the link below for further information on unauthorised camping.

<https://www.folkestone-hythe.gov.uk/community/public-spaces-protection-order-2019---2021/unauthorised-camping>

If you have any questions or queries with regards to the above, please don't hesitate to contact me on 01303 853243 quoting job reference number WK/.

Yours faithfully

Jess Harman

Community Project Manager

Community Safety, Projects & Partnerships

Folkestone & Hythe District Council,

Civic Centre, Castle Hill Avenue,

Folkestone, Kent. CT20 2QY.

Office: 01303 853524

Mobile: 07517995531

Email: jess.harman@folkestone-hythe.gov.uk or community.safety@folkestone-hythe.gov.uk

Website: www.folkestone-hythe.gov.uk



The Anti-social Behaviour, Crime and Policing Act 2014 The Public Spaces Protection Order - (Folkestone & Hythe District Council) 2019 – 2021

Folkestone & Hythe District Council (the “Council”) makes this Public Spaces Protection Order (the “Order”) in exercise of its powers under Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (the “Act”). This Order may be cited as the Folkestone & Hythe District Council Public Spaces Protection Order 2019 -2021.

The Council is satisfied on reasonable grounds that the activities described below (the “Activities”) carried out in a public place within its area have had, or are likely to have, a detrimental effect on the quality of life of those in the locality and that the effect of the Activities –

- a) Is, or is likely to be, of a persistent or continuing nature
- b) Is, or is likely to be, such as to make the activities unreasonable, and
- c) Justifies the restrictions imposed by the Order.

This Order applies to any land to which the public has access within the areas outlined in red on the maps which accompany the order (the “Restricted Areas”) as listed in Schedule 1 below.

The restricted area does not and shall not include any area of land in so far as it is already governed by existing byelaws within the district.

This Order comes into force on Friday 21 June 2019 for a period of 3 years, with an initial review after 1 year.

The Activities which are prohibited or required by this Order are:

1. Anti-social alcohol consumption

Where a constable, police community support officer or duly authorised officer of the Council (hereafter “Authorised Person”) reasonably believes that the consumption of alcohol in a

Restricted Area has had, or is likely to have, a detrimental effect of the quality of life of those in the locality they can require any person:

- (a) Not to consume alcohol or anything which they reasonably believe to be alcohol;
- (b) To surrender anything in any person's possession which is, or which the Authorised Person reasonably believes to be, alcohol or a container for alcohol.

Any surrendered items may be disposed of by the Authorised Person in any way he or she thinks is appropriate.

An Authorised Person who imposes a requirement under 1(a) or 1(b) above must tell the person that failing without reasonable excuse to comply with the requirement is an offence.

A person who fails without reasonable excuse to comply with a requirement imposed on him or her under 1(a) or 1(b) above commits an offence and is liable on summary conviction to a fine not exceeding level 2 on the standard scale.

A requirement imposed by an Authorised Person under 1(a) or 1(b) above is not valid if when asked to show evidence of his or her authorisation they fail to do so.

Exemptions - This provision does not apply to alcohol being consumed within premises (including designated outdoor areas) that have obtained a license under the Licensing Act 2003 or section 115E of the Highways Act 1980.

2. The use of intoxicating substances

- a) The ingestion, inhalation, injection, smoking or other use of psychoactive intoxicating substances shall be prohibited in Restricted Areas.
- b) Where an Authorised Person reasonably believes that psychoactive intoxicating substances are being ingested, inhaled, injected, smoked or otherwise used in a Restricted Area they will require any person to surrender said substance and any associated items.

The requirement under paragraph 2(a) and 2(b) above shall not apply where the substance:

- i. Is used for a valid and demonstrable medicinal or therapeutic purpose:
- ii. Is a cigarette or pipe (tobacco) or vaporiser:
- iii. Is a food product regulated and not prohibited by food, health and safety legislation

3. Urinating, spitting or defecating

No person shall urinate, spit or defecate in Restricted Areas other than by use of a lavatory made available for use by the public.

4. Begging

- a) All persons are prohibited from approaching other persons in order to beg them for money;
- b) All persons are prohibited from sitting or loitering whilst in possession of signage or other items ancillary to, and for the purposes of, begging or soliciting money from passers-by.

Exemptions - These prohibitions do not apply to any authorised collections made on behalf of registered charities or other approved organisations.

5. Anti-social street entertainment

- a) No person shall perform any type of street entertainment in such a way that causes a nuisance to nearby premises or members of the public. Such nuisance includes but is not limited to the inconsiderate obstruction of highways, footpaths and shop entrances.

No person shall continue to perform any type of street entertainment when directed by an Authorised Person to cease that activity.

6. Unauthorised street fundraising and marketing (Chugging)

A person shall not stop or approach another person for the purpose of asking them to:

- a) subscribe or to donate to a charity;
- b) participate in a marketing questionnaire or survey
- c) A person shall not encourage any person to do anything which would constitute a breach of a) and b) above.

Exemptions – Paragraph 6 above is not applicable where the Activity has been authorised by the Council or other body in accordance with a scheme operated or expressly approved by them.

7. Unauthorised camping

- a) No person shall position any vehicle, caravan, tent or other temporary structures that are designed or intended to provide shelter or accommodation for the purpose of overnight stay within the Restricted Area without prior express consent of the owner or person in lawful control of the land, proof of which shall lie with the person remaining in any such vehicle,

caravan or other temporary structure.

- b) If instructed to do so by an Authorised Person a person with responsibility for or utilising any vehicle or temporary structure shall remove the same and / or any associated equipment, animals or paraphernalia from the Restricted Area without delay.

Offence of failing to comply with Order

Under Section 67 of the Act:

1) It is an offence for a person without reasonable excuse—

a) To do anything that the person is prohibited from doing by a public spaces protection order, or

b) To fail to comply with a requirement to which the person is subject under a public spaces protection order.

2) A person guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 3 on the standard scale, except for anti-social alcohol consumption which will not exceed level 2.

The Common Seal of the
District Council of
Folkestone & Hythe was
Affixed in the presence of:

Authorised Signatory..... Date.....

Schedule 1

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9	Lydd	1, 2, 3, 7
10	All district Play Areas	7
11	All district Churchyards and cemeteries	7

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To: Folkestone & Hythe Joint Transportation Board

By: KCC Highways, Transportation & Waste

Date: 23rd November 2020

Subject: Highway Forward Works Programme – 2020/21 onwards

Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction

1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2020/21

Kent County Council has agreed a substantial increase in the budget for planned highway works over the next three years, and as a result we are still in the process of identifying and designing schemes for inclusion in our full Year One to Two (2020/21 and 2020/21) and Year Three to Five (2021/22 to 2023/24) programmes. Because of this, we have decided to publish an interim programme, and to publish the full programmes later this year. For some assets this interim programme covers approximately the first six months of 2020/21, whilst for others it includes most of the works planned for the whole year.

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, and to reflect KCC's changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase.

Road, Footway & Cycleway Renewal and Preservation Schemes – see Appendix A

Drainage Repairs & Improvements – see Appendix B

Street Lighting – see Appendix C

Transportation and Safety Schemes – see Appendix D

- **Casualty Reduction Measures**
- **Externally funded schemes**
- **Local Growth Fund**

Developer Funded Works – see Appendix E

PROW – see Appendix F

Bridge Works -see Appendix G

Traffic Systems – see Appendix H

Combined Member Fund – see Appendix I

Street Works – see Appendix J

Conclusion

1. This report is for Members' information.

Contact Officers:

The following contact officers can be contacted on **03000 418181**

Pauline Harmer	Interim Highway Manager East Kent
James Bowen	Interim Folkestone & Hythe District Manager
Alan Casson	Strategic Asset Manager
Earl Bournier	Drainage & Structures Asset Manager
Sue Kinsella	Street Light Asset Manager
Toby Butler	Traffic & Network Solutions Asset Manager
Jamie Hare	Development Agreements Manager
Nikola Floodgate	Schemes Programme Manager
Yasin Ziya	Street Works East Manager

Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged, and the residents will be informed by a letter drop to their homes.

Road Asset Renewal Schemes – Contact Officer: Byron Lovell			
Road Name	Parish	Extent of Works	Current Status
A20 Ashford Road	Hythe	From Junction with Otterpool Lane and Standford Intersection	Completed
Canterbury Road	Densole	From the junction with Coach Road to the roundabout with Spitfire Way	Completed
Dover Road	Folkestone	From Harbour Way to Southern Way Roundabout	To be programmed early 2021
Risborough Lane	Cheriton	From Cheriton High Street to just south of Risborough Way	To be programmed early 2021
Risborough Way	Cheriton	From Risborough Lane to just east of Laurel Close	To be programmed early 2021
London Road	Hythe	From Pedlinge to the A259	To be programmed early 2021
Park Farm Road	Folkestone	Pavillion Road to Downside	To be programmed early 2021
Road Asset Preservation Schemes - Contact Officer: Jonathan Dean			
Surface Treatments			
Road Name	Parish	Extent of Works	Current Status
High Minnis	Lyminge Stelling Minnis	Unnamed Road to Droveaway (Micro Surfacing)	Completed
Beckett Lane	Old Romney/Ivychurch	Whole Road (Micro Surfacing)	Completed
Aldington Road	Lympne	From Lympne Hill to A261 (Micro Surfacing)	Completed
Oak Hill	Folkestone	From Acrise Park Road to Ridge Road	Completed

		(Surface Dressing)	
Newchurch Road	St Marys In the Marsh	Extents to Be Determined (Surface Reconstruction)	Completed
St Marys Road (Newchurch Road)	St Marys In the Marsh	Extents to Be Determined (Surface Reconstruction)	Completed
Mockbeggar	Rhodes Minnis	From Stone Street to Gate Lane (Micro Surfacing)	Completed
Staple Lane	Postling	Sandling Lane to the Street (Micro Surfacing)	Completed
High Street	Lydd	From Tourney Road to Dennes Lane (Micro Surfacing)	Completed
Pilgrims Way	Postling	From 100 Metres Past Staple Street to Stone Street (Surface Dressing)	Completed
Ivychurch Road	Brenzett/Ivychurch	A2070 To 400 Metres Past Moor Lane (Micro Surfacing)	Completed
Ashford Road	Brenzett	From A2070 To Brenzett (Micro Surfacing)	Completed
Blue House Lane	Hythe	Whole Road (Surface Reconstruction)	Completed
Footway/Cycleway Asset Renewal & Preservation Schemes - <i>Contact Officer: Neil Tree</i>			
Road Name	Parish	Extent of Works	Current Status
Sycamore Close	Lydd	Sections throughout the entire Length (Footway Resurfacing)	Works commenced and on-going.
Millfields	Hythe	Entire Length (Footway Protectio*n)	Completed

Cherry Garden Avenue	Folkestone	From the junction with Sutton Close to the junction with Cheriton Road (Footway Protection)	Completed
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Appendix B - Drainage

Drainage Works – Contact Officer: Earl Bourner			
Road Name	Parish	Description of Works	Current Status
Queensway	Lydd	To install a new soakaway with new gullies to reduce the flooding to the highway.	Job passed to contractors for quotation
Stockham Lane	Swingfield	Additional pipe to link drainage system in field to the bank of soakaways at junction with Swanton Lane to reduce the flooding in this area.	Under investigation
Lympne Hill	Hythe	To install a new chamber and reconnect existing main line that has been bypassed to avoid overloading the ditch.	Job passed to contractor.
Mackie Lane	Paddlesworth	To install 4 new grips with kerbs for better maintenance and siding out of carriageway to stop flooding.	Job passed to Contractor

Appendix C – Street Lighting

Structural testing of KCC owned streetlights has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

Street Lighting Column Replacement – Contact Officer: Sue Kinsella			
Road Name	Town	Description of Works	Current Status
East Cliff Path	Folkestone	Replacement of 2 no street light	Works Programmed for completion by end of February 2021
Dental street	Hythe	Replacement of 1 no street light	Completed
Church Road	Hythe	Replacement of 1 no street light	Completed
The Riviera	Folkestone	Replacement of 1 no street light	Completed
Middleburg Square	Folkestone	Replacement of 1 no street light	Works Programmed for completion by end of February 2021
Churchill Avenue	Folkestone	Replacement of 1 no street light	Works Programmed for completion by end of February 2021
Coast Drive	New Romney	Replacement of 1 no street light	Completed

Appendix D – Transportation and Safety Schemes

Casualty Reduction Measures

The Schemes Planning & Delivery team is implementing schemes within the Folkestone & Hythe District, in order to meet Kent County Council's (KCC) strategic targets (for example, addressing traffic congestion or improving road safety). Casualty reduction measures have been identified to address a known history of personal injury crashes. Current status correct as of 23rd June 2020.

Local Transport Plan funded schemes – Contact Officer: Damien Cock		
Road Name	Description of Works	Current Status
Casualty reduction measures (reactive) – Folkestone & Hythe		
Lydd Road j/w B2075 Old Romney (Hammonds Corner)	Road safety improvement scheme. Installation of a roundabout.	Surveys and junction modelling complete. Detailed design for the installation of a roundabout in progress. No funding for construction at present.
Dover Hill and New Dover Road, Folkestone	Installation of a pedestrian crossing point on New Dover Road near the Valiant Sailor PH and road safety improvements, including additional signing, lining, street lighting and bollards. The design will also include improvements to the arrester bed on Dover Hill.	Detailed design complete. This scheme is programmed to be handed over to the contractor for construction on 01/12/20. Actual start date of the works TBC.
LTP Schemes, Folkestone & Hythe		
Location	Description of works	Current status
Shorncliffe Road junction with Audley Road, Folkestone	Installation of a zebra crossing point connected to the footway leading to Folkestone West Railway Station on Shorncliffe Road.	Construction completed 23/10/20

Appendix D4 – KCC – Lane Rental Funded Schemes

Integrated Transport Schemes – Contact Officer Damien Cock			
Location	Parish	Description of Works	Current Status
No current schemes.			

Local Growth Fund

Local Growth Fund programme update for the Folkestone & Hythe District.

The Department for Transport (DfT) added £100m to the Local Growth Fund (LGF) pot in order to fund Local Sustainable Transport Fund Style schemes. KCC subsequently submitted four Local Sustainable Transport Fund (LSTF) capital bids 1) East Kent – A network for Growth, 2) Kent Thameside – Integrated door-to-door journeys and 3) West Kent – Tackling Congestion. The fourth was for Tonbridge Town Centre Regeneration, which included a highway improvements scheme in the Lower High Street as well as additional LSTF style measures. The objective of all the capital bids is to boost economic growth by decreasing carbon emissions and reducing congestion.

The Kent Thameside, West Kent and Tonbridge Town Centre Regeneration bids were all successful. The schemes aim to:

- improve access to employment and services
- reduce the need to travel by the private car
- enhance pedestrian, cycle and public transport facilities
- improve sustainable transport connections

The following schemes have been submitted as part of the successful Kent Thameside LSTF this financial year.

Local Growth Funded Works (also Section 106 Agreement contribution)- Contact Officer Jamie Watson			
Scheme Name	Parish	Description of Works	Current Status
Cinque Ports Cycle Route Phase 3 – Hythe Promenade through 'The Green' to Reachfields.	Hythe Town Council	Installation of a shared use pedestrian/cycle path across 'The Green' in Hythe and signing and lining	Design complete. Funding agreed, Shepway Cycle Group are currently discussing the scheme with HTC to receive approval of widening the existing footway across The Green.
Cinque Ports Cycle Route Phase 4B – St Georges Place to Nickoll's Road, Hythe.	Hythe Town Council	Installation of a shared use pedestrian/cycle route path on the A259 Dymchurch Rd from junction with St Georges Place to Nickoll's Road, Hythe	Construction on site completed 23/10/20.
Cinque Ports Cycle Route Phase 5 – Nickoll's Road to Dymchurch Redoubt.	Hythe Town Council	Installation of a shared use pedestrian/cycle route path on the A259 Dymchurch Rd from junction with Nickoll's Road to Dymchurch Redoubt.	Outline design in place. Awaiting approval from management and further funding from Tranche 2 of the Active Travel Funding to continue with this scheme. Difficulties with the scheme involve land acquisition from the MOD, installation of acoustic fencing alongside the MOD, approval from English Heritage to construct across The Dymchurch Redoubt and a

			potential retaining wall required at the Redoubt.
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Appendix E – Developer Funded Works

Developer Funded Works (Section 278 Agreement Works) – Contact Officer: Aaron Divall				
Scheme Name	Mastergov File Ref No	Parish	Description of Works	Current Status
A259 Seabrook, Olivia Court,	Ref: 3040	Seabrook	New entrance and footway adjacent to new flats	Developer wishes to complete works with their own contractor by end of year.
Stone St Old Stone Gate Farm	Ref: 3285	Stelling Minnis	Widening of carriageway and formation of right turn lane for new development	Works Complete, entering maintenance period.
Sellindge A20 Phase I	Ref:3066	Sellindge	Road narrowing, site entrance to new Section 38, zebra crossing, new cycleway/footway and speed reduction to 30mph	Complete, maintenance period extended to December 2020
Sellindge A20 Phase II	Ref:3064	Sellindge	Road narrowing, site entrance to new Section 38, zebra crossing by school, new cycleway/footway and speed reduction to 30mph	Complete, maintenance period extended to December 2020
Cheriton High Street	Ref: 3052	Cheriton	Tesco/Horn Street, traffic lights, slip lane to Horn Street and surfacing of carriageway	Phase I commenced Completion anticipated Dec '20
Cheriton High Street/Cheriton Approach	Ref: 3053	Cheriton	New traffic lights and re alignment of junction forming a right-hand lane into Cheriton	Phase II to commence Mid 2020 following on from Phase II Completion anticipated Dec '20

Jointon Road, Folkestone	SH3344	Folkestone	Entrance to new housing development	Started November 2020 ongoing.
A20 Sellindge, Converter Station	SH3410	Sellindge	New entrance to Converter Station	Complete, now in maintenance
Ashley Avenue	SH3390	Cheriton	New Entrance to private housing development	Complete, in maintenance
Folkestone Sea Front Development	SH3328	Folkestone	Re-alignment of carriageway and foot way for new development.	On site works commenced May 2020
A259 Former Sands Motel site	SH3060	St Marys Bay	Upgrade of ped crossing, widening of carriageway, resurface and right turn lane added	Start date of Jan 21

Appendix F – PROW

Bridge Works – Contact Officer: Matthew Fox			
Path No	Parish	Description of Works	Current Status
HM124	New Romney	Clearance of side and overhanging vegetation, widening of path, new fence installed, new tarmac surface.	Small section next to Rolfe Lane still needs to be completed but works completed otherwise.

Appendix G – Bridge Works

Bridge Works – Contact Officer Clare Willmore			
Road Name	Parish	Description of Works	Current Status
No planned works			

Appendix H – Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

Traffic Systems - Contact Officer: Toby Butler		
Location	Description of Works	Current Status

Appendix I – Combined Member Grant

Member Highway Fund programme update for the Folkestone & Hythe District.

The following schemes are those which have been approved for funding by both the relevant Member and by Roger Wilkins, Director of Highways, Transportation and Waste. The list only includes schemes, which are

- in design
- at consultation stage
- Handed over for delivery
- Recently completed on site.

The list is up to date as of **1st November 2020**.

The details given below are for highway projects only. This report does not detail

- Contributions Members have made to other groups such as parish councils
- Highway studies
- Traffic/ non-motorised user surveys funded by Members.

More information on the schemes listed below can be found via Kent Gateway, the online database for all Combined Member Grant schemes and studies, or by contacting the Traffic and Safety Engineer for the Combined Member Grant Folkestone & Hythe District.

Details of Scheme	Status
Member -Tony Hills 1920-CMG-SH Dunes Road, Greatstone Traffic island alterations.	01/11/2020 - Scheme now funded by KCC transportation team. Detailed design complete and a decision on progressing the scheme will be made in January 2021.
Member – Martin Whybrow 2021-EXT-FH-001 Stade Street, West Parade, St Leonards Road, Portland Road and surrounding side roads, Hythe	An external scheme funded by Hythe Town Council and supported by Martin Whybrow. Scheme has been handed over to the contractor for delivery, Signage completed

Installation of 20 mph Zone	10 th /11 th and Lining to be completed 11 th /12 th November 2020. –
<p>Member – Martin Whybrow</p> <p>2021-CMG-FH-001 Aldington Road, Court-at-Street.</p> <p>Installation of a 40-mph speed limit, village signs and gateways, signing, lining, dragons’ teeth and roundels.</p>	Funded by Martin Whybrow. Scheme has been handed over to the contractor for delivery on 30th November 2020 for a duration of 1 week.
<p>Member – Rory Love</p> <p>2021-CMG-FH-002 School Road and Tanner’s Hill, Saltwood</p> <p>Further traffic surveys on School Road to determine if further traffic calming measures are required. Traffic surveys on Tanner’s Hill to potentially extend the 30mph speed limit back to junction with Saltwood cricket club.</p>	Funded by Rory Love. KCC currently organising traffic surveys but are on hold until December 2020 due to the November 2020 Covid19 lockdown restrictions.

Appendix I – Street Works

Please note that this list is accurate at the time of running the report and is subject to cancellations and additions. Report highlighting all works in Folkstone & Hythe District that require road closures with a duration of 5+ days.

For information on all In-progress and proposed works please visit: <https://one.network/>

STREET	TOWN	WORKS PROMOTER	WORKS DESCRIPTION	EST. DATES	PROPOSED DURATION
HOOK WALL	BROOKLAND	South East Water	new service connection to main.	14/12/20 – 18/12/20	Road Closure 5 Days
GRANVILLE ROAD EAST	SANDGATE	Southern Gas Networks	lay new service c/way to new site	18/01/21 – 22/01/21	Road Closure – 5 Days
STAPLE LANE	POSTLING	Openreach	Lay approx 28m of Duct 54/56 in CW to link existing BT Boxes to facilitate spine cabling works.	25/01/21 – 29/01/21	Road Closure 5 Days

1.1 Legal Implications

1.1.1 Not applicable.

1.2 Financial and Value for Money Considerations

1.2.1 Not applicable.

1.3 Risk Assessment

1.3.1 Not applicable.

Contacts: James Bowen/Pauline Harmer 03000 418181 - amended

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To: Folkestone and Hythe Joint Transportation Board

By: Andrew Loosemore – Head of Highway Asset Management

Date: 23rd November 2020

Subject: Local Winter Service Plan

Classification: Information only

Summary: This report outlines the arrangements that have been made between Kent County Council and Folkestone & Hythe District Council to provide a local winter service in the event of an operational snow alert in the borough/district

1. Introduction

1 (1) Kent County Council Highways, Transportation & Waste (KCC HTW) takes its winter service responsibilities very seriously and is proactive as well as reactive to winter weather conditions. Winter service costs KCC in the region of £3.3m every winter and needs careful management to achieve safety for the travelling public and to be efficient. The Highways Operations teams in HTW work to ensure that the winter service standards and decisions made are consistent across the whole county.

1(2) HTW prepares an annual Winter Service policy and plan which are used to determine actions that will be taken to manage its winter service operations. The policy was presented to the Environment and Transport Cabinet Committee on 15th September 2020 and subsequently approved by the Cabinet Member.

2. District based winter service plans

2(1) The Local Winter Service Plan for the Folkestone & Hythe District is a working document which will evolve and be revised as necessary throughout the year. This document complements the KCC Winter Service Policy and Plan 2020/21.

2(2) Following successful work in previous years with district councils, arrangements have again been put in place this year whereby labour from district councils can be used during snow days. Additionally, HTW will supply a quantity of a salt/sand mixture to district councils to use on the highway network. The details are contained in the plan which enhances

the work that HTW will continue to do in providing a countywide winter service. The local plan comes into effect when a snow emergency is declared that affects the district of Folkestone & Hythe.

3. Pavement clearance

3 (3) Areas for clearing pavements have been identified in the local plan. These are the areas where local knowledge has indicated that people are concerned and would most like to be kept clear when there is snow and ice.

4. Farmers

4(1) The work that our contracted farmers have done in recent years is greatly appreciated and has made a big difference in keeping rural areas clear on snow days. Again, this year farmers will have predetermined local routes and will use their own tractor and KCC ploughs for clearing snow. The ploughs supplied are serviced by KCC each year. Each farmer will have plans detailing the roads that they are responsible for ploughing. When snow reaches a depth of 50mm on roads in their areas the farmers will commence ploughing notifying KCC as agreed in their contract. A list of farmers and their contact details can be found in the local plan, (although some personal information will not be available via this report or the website due to General Data Protection Regulations).

5. Conclusion

5(1) Working in partnership with the district councils will enable HTW to provide an effective winter service across the county.

6. Recommendations

6(1) Members are asked to note this report.

<p>Background documents: Kent County Council Winter Service Policy and Plan 2020/21</p>

Contact officer: James Bowen
DM -Tel: 03000 41 81 81